



Registered Charity N No: SC029502
Company No: 343670

BOARD MEETING

Minutes of GFW Board Meeting Monday 12 September 2016

Meeting held at 6:00 p.m., John Wheatley Building, Kevin College Glasgow

Present:

Fenella Rennie (Chair)	Craig MacDonald (Co-ordinator)
Cliff Uney (Secretary)	Mike Turner
Rita Warrilow	Finlay Allison
Nigel Gatherer	John Hill
Katrina MacLeod (Administrator)	

Apologies: Lorraine Campbell, Linda Caren, Ronnie Melrose, Alan Shute, Daniel Thorp

1. **Matters Arising from Previous Minutes**

No Matters arising

2. **Senior Tutors' Report**

It was noted that:

Nigel was welcomed back and Alan welcomed as a new Senior Tutor.

Recordings of this years tunes will be left until the next session.

An application had been made to the Weir Trust but there had been no response. A further email would be sent to check the application had been received.

Several of the fiddles available for rent need some repairs.

Agreed: Fenella to speak to Bob and agree a fee for repairs. Finlay will take the ukuleles

to store at home to create space in the college cupboards.

3. Finance Report - Ronnie

Circulated in Ronnie's absence.

Agreed: The finances are in a very strong position.

4. Co-ordinator's Report - Craig

An annual programme graphic has been developed to give a clear idea of what events are happening through the year. The Scots Fiddle Festival is the first which will require admin support. Further ahead Celtic Connections will require a great deal of work, it will involve admin support, volunteer help and this needs to be coordinated. Discussion moved onto the wider issue of the amount of work involved in running GFW, the classes and the events. The coordinator and administrator cannot alone do all that is required.

5. 25th Anniversary Celebrations

Big Bash – The menu choice form is now ready. These are to be given out and returned with deposit balances.

Action: The menu form to be handed out by Rita. John and Cliff on a Monday, and Mike on a Wednesday. Finlay and Nigel will do a class night announcement about the event and the forms. Finlay to provide a list of those involved with providing the entertainment (to clarify who needs to pay and who gets a complementary ticket). Katrina to provide a list of tutors who have already paid, send the invitation to previous tutors, remind participants to pay the balance of deposits (once the enrolment period has passed).

6. Board Roles and Responsibilities

The list of Board Roles and Responsibilities outlines what needs to be done but there is a need to make sure these items are carried out. Management of specific areas, eg tutor liaison is required and more Board members need to help. We should all encourage other members to join the board.

7. Lesley Allton

Lesley Allton joined the meeting and talked about using Mail Chimp as a way to carry out mass mailings. This would give greater information about the impact such emails have. The discussion then moved onto recent office email problems and the application

process for a .scot domain name.

8. Date of next meeting - Monday 24th October 2016, 6pm, John Wheatley College.