



Registered Charity N No: SC029502
Company No: 343670

BOARD MEETING

Minutes of GFW Board Meeting Monday 23rd May 2016

Meeting held at 6:00 p.m., John Wheatley Building, Kevin College Glasgow

Present:

Fenella Rennie (Chair)	Craig MacDonald (Co-ordinator)
Cliff Uney (Secretary)	Mike Turner
Rita Warrilow	Linda Caren
Linda Caren	Lorraine Campbell
Nigel Gatherer	Caroline Watson (Administrator) – Minutes
	Finlay Allison

Apologies: Ronnie Melrose, John Hill

1. Matters Arising from Previous Minutes

Electronic Communication - Mike has discussed additional needs with Broadband Cloud Solutions. Gfw.scot would cost £42 per year incl vat. An automatic link could be created between the current site and the new site. Changing the domain name and individual emails are not a problem. BCS have suggested that group emails would require a template with links to social media. A new system could also provide statistics on emails opened, unsubscribed and nos. of visits and shares.

First Aid - Rita

Cliff reported that there is no legal requirement under Health and Safety legislation to provide a First Aider on class nights. A First Aid kit is kept in the Tutors' cabinet which is kept open and easy to access should the need arise.

2. Senior Tutors' Report – Nigel/Finlay

Nigel: Board was provided with copies of Nigel's email discussing issues arising on Monday evenings. He presented dates for Tutor Training suggesting first week after end of term – Monday 20th June. Efforts to expand and rejuvenate the Mixed Instrument Class on Mondays have been unsuccessful, and Nigel expressed his intention to cancel the class at the end of term. With issues arising in Mandolin Beginners Class, Nigel will be present for the first half-hour of the class to assist the tutor with teaching. Nigel suggested that some instruments should have an allocated

tutor to bring expertise to the teaching of specific instruments. The last night of class will be a music session with no classes. (Nigel's email is attached.)

Finlay: See his report

Dan is collecting names for the Junior Concert at the Family Ceilidh in June.

Fiddle classes have good number but the programme needs to be tightened up. If tutors and/or parents need to be a little earlier this might be gently suggested to them? Finlay suggested moving some of the tutors around matching their skill with the level of class.

Finlay suggested possibility for GFW to offer a training programme especially for potential depts and new tutors. This would be an opportunity to build a resource for GFW and might be possible to get funding from Creative Scotland. GFW would benefit from better trained tutors and also control the feed of depts and new tutors.

Board discussed idea of training as conditional to working for GFW. Finlay recommended the use of 'good practise' for all tutors to cover this. GFW had a guide which should be reinstated and circulated. Tutor contracts could include agreement to attend 1 training session and to read and agree GFW good practise.

Feedback form should be introduced and distributed to all members on the last class of term. They could be collected at the tea break time.
(Finlay's report attached.)

3. Co-ordinator's Report - Craig

No progress to date on the Creative Scotland grant due to change of staff. Craig continues to follow-up.

Cover on Wednesday evenings is still an issue with only Linda available.

25 Years Logo – Craig suggested a large GFW sticker in pink and blue for putting on instrument cases to advertise 25th Anniversary. **Agreed: Board approved printing of stickers. Craig to take forward.**

Recruitment of new Membership Administrator – Craig and Fenella to take forward recruitment.

4. Finance Report – Ronnie has reported that finances are in a good state.

5. Annual General Meeting 2016 - Fenella

Agreed: Board agreed date for AGM on Monday 13th June. Caroline will forward last year's AGM notes and Annual Report to Fenella.

6. 25th Anniversary Celebrations

Big Bash – 113 tickets have been sold to date. Rita, John and Jeremy will be attending a food tasting to assist with menu choices. Oran Mor has added more options to the selection menu. **Agreed: Board approved spending for a complementary glass of red/white/rose wine per member.**

Rita confirmed that tutors that are playing on the night will receive complimentary tickets and partners would need to pay the subsidised price.

Finlay confirmed a 15 minute slot for GFW tutor performances.

Merchandise – T-shirts have been selling with few remaining. Sales of badges have slowed but there will be an opportunity to sell at the Open Air Ceilidh along with buckets for donations.

Press Release – The Press Release has been completed. As requested, Members had worn their anniversary t-shirts for a photograph the previous Monday, and this will be used to accompany the press release to be sent out next week

New Name - Cliff told us we cannot use “GFW” as another company registered it at Companies ouse. Probably “Glasgow Folk-music Workshop” is our preferred option to keep initials GFW while losing the word “Fiddle”. This needs final confirmation.

7. A.O.B.
Video – Suggestion to have videos from overseas members on the website.
Press Release to be put on website as soon as it is available.
8. Date of next meeting - Monday 20th June 2016, 7pm, John Wheatley College.

SENIOR TUTOR REPORT – FINLAY ALLISON

MONDAY CLASSES

Mandolin

Guitar - John Newman has taken over Johnny’s class.

Cello – Trish Strain now returned to cello but not fiddle.

WEDNESDAY CLASSES

Fiddle Classes

Dan Thorpe now taking Technique class as Douglas Lawrence class too large to be manageable.

Grainne Brady taking Trish’s class.

Graham McKenzie now taking the Beginners 1 previously taken by Dan.

Fiddle classes now have good sizes and clear progression matching description on website.

Katherine MacLeod

Katherine now has 19 members in the mixed instrument class. She feels it is a heaving load but is working really well. She is very willing to work with everyone. Eddie Seaman now working with her Junior classes.

Very Slow Session

Since last report FA has secured premises at Bar Gumbo and has had 2 very successful sessions. Intending to continue with twice a month till summer break and re-evaluate. FA has redone worksheets for music and chords for VSS website.

Prepare for the Pub

Now cancelled. Introducing 'Early Bird' session 30 mins before Session once a month to teach a tune before session begins.

FA and DT

They have prepared a letter to send to parents of all Juniors re GFW Family Ceilidh and explain that performance of Junior Class will take place at the ceilidh.

Ukulele

Gordon Melrose

Gordon is taking Ukulele 2 class in absence of Marianne Fraser with intention of Marianne returning to GFW after her US contract over at start of next session.