



Registered Charity N No: SC029502
Company No: 343670

BOARD MEETING

Minutes of GFW Board Meeting Monday 7th March 2016

Meeting held at 6:00 p.m., John Wheatley Building, Kevin College Glasgow

Present: Fenella Rennie (Chair) Ronnie Melrose (Treasurer)
 Mike Turner Craig MacDonald (Co-ordinator)
 John Hill Caroline Watson (Administrator) – Minutes
 Rita Warrilow Nigel Gatherer (Senior Tutor)
 Lorraine Campbell Linda Caren

Apologies: Finlay Allison

1. Matters Arising from Previous Minutes

Glasgow Life Creative Fund - Grants available up to £5k. Unfortunately the deadline was missed. Possibility for next year.

2. Senior Tutors' Report

Monday Evenings – Nigel

Guitar BEG – There is low attendance with 2 members.

Tenor Banjo – 18 members attending and needs to be split.

Accordion – 10 members attending and tutor advising the class should be split.

Mandolin BEG – Nigel recommended that some members were too advanced for ABS and should move to Nigel's class.

Mixed Instrument – Class remains at 4 members attending. Nigel advised that he had given the tutor notice before Christmas that if numbers did not increase in Term 3, the class would be discontinued.

2.

Wednesday Evenings - Finlay

**Senior Tutor Report
Mar 2016**

SLOW SESSION MONDAYS

Nigel now back in charge

WEDNESDAY WARM UP

Finlay going to run this with Alan Shute in support for volume and chords as fiddle numbers increasing and it's becoming harder to lead and make an impact

MONDAY CLASSES

Guitar

Last week NO ATTENDEES AT ALL for Beginners Guitar (John Malcolm)

Mixed Instrument

Alan Jones now only 4

Cello

FA secured Rufus Hoggan for 4 weeks until Trish's return to health. Trish then recontacted and felt it would be better if she took the whole term off and came back after Easter break. Rufus has agreed to complete the term for us.

WEDNESDAY CLASSES

Fiddle classes

FA & DT decided to split DL Technique class. DT now has the other half of this class and in the absence of Trish Strain we have Mairi and Graham with ABS BEG 1&@, leaving all those that remain (esp Eilidh, Finlay and Jamie) with very big classes which we will reorganise on Trish's return to even things out.

Katherine MacLeod

KM now has 19 in mixed Instrument class. She feels it is a heavy load but is working really well. She is very willing to keep them. Eddie Seaman now working with 2 tutors for this group.

Very Slow Session

FA still looking for new premises in the same West End Area.

Prepare for The Pub perhaps in new setup, new repertoire could be introduced in a 1/2 hour session prior to bigger group.

EYG 2016

Dan has prepared letter and issued to parents and announced dates and given an idea of costs. Waiting for feedback.

EYG 2016

Last year fundraising was organised by Christine (previous Board member; asking members to bring in baking to sell at break times.

3. Co-ordinator Report - Craig

Craig presented each member with an updated information pack including instructions for setting up on class nights.

Allocation of Roles – With the loss of 2 Board members last year, responsibility for Marketing & PR and Tutor Liaison were vacant.

Cover is also required on Monday and Wednesday evening to ensure set up for classes starting and as a point of contact for members with queries or who need assistance.

Mondays – Fenella, John, Lorraine Wednesdays – Linda

3.

Move from City Campus - Craig advised that an office space has been found at John Wheatley Building.

Creative Scotland Grant – Craig is still awaiting a response.

4. Finance Report - Ronnie

Ronnie reported that February was a record month for income. Large costs, eg. college rental, have been received and paid. GFW finances are on track and healthy. (See attached report.)

5. 25th Anniversary Celebrations – Rita

Big Bash – Though the Board had agreed at the last meeting to the Trade Hall as the venue, Rita experienced difficulties with pricing and logistics and investigated further with Oran Mor which provided a package more suited to the needs of the event. Rita has made the following booking with Oran Mor:

Date: Friday 25th November, 6:45pm for 7:30pm start. Finish 2pm with after party possible until 3pm in a separate room.

Price: £32.50 per head – 3 course meal, set menu with coffee/tea and tablet.

Complimentary drinks could be offered. Oran Mor charge £18 per bottle of wine or £12 corkage charge if GFW supplying.

Maximum numbers: 276 (150 people required as minimum to obtain discounted meal price of £32.50.)

Facilities: Event will be held in 'The Auditorium', large room on the top floor. Provision of microphones and speakers included. Amps are additional cost.

Deposit of £960 required to be paid by cheque to Oran Mor.

Board thanked Rita for her time and work making arrangements for the Big Bash.

Agreed: The board agreed the following:

Ticket numbers will be restricted to 200 and be available to members and partners.

Additional numbers may include tutors performing on the night who will receive a complimentary meal.

Tickets will be £25 and GFW will subsidise the meal at a cost of £7.50 per ticket.

Announcement will be made by Jeremy Raison w/c 14th March.

Forms will be available to take away by membership and sent out by email and include the following: Set menu choices, contact details and notice that a deposit of £10 per person is required to secure a ticket(s) and is non-refundable unless the ticket can be resold. Tickets can be paid for online or cash/cheque on class nights.

Merchandise – Rita confirmed that no additional orders of merchandise can be made unless sufficient quantities demand it. Merchandise is still available for sale.

4.

6. Hands Up for Trad - Cliff

There is no monetary value attached to this award but it does offer prestige and publicity.

<https://projects.handsupfortrad.scot/handsupfortrad/>

7. First Aid - Rita

Rita advised that Members have questioned whether any First Aiders are available at class nights. Discussion suggested that First Aiders and Risk Assessments may be required. Emergency Contact details are available in the event of an incident or accident. Information is held in the 'Board Folder' in the grey cabinet in Room 6.

8. Tea/Coffee

Karen is on leave and coffee/tea will be set up by:

Mon 7 th March Arrive 6:15pm	Wed 9 th March Arrive 5:40pm	Mon 14 th March Arrive 6:15pm	Wed 16 th March Arrive 5:40pm
Caroline Cliff	Fenella Linda	Lorraine John	Fenella Linda

9. A.O.B.

Member Fundraising - As agreed by the Board, Ruth Arlenne Maclennan will hold her fundraising bake sale on 9th and 11th May 2016. She is raising funds for a voluntary humanitarian architecture project called the Sachibondu project (July - September) with the architecture charity Orkidstudio.

Riddell Fiddles - Fenella

Fenella to speak with Sheila Sapkota from Riddell Fiddles, on behalf of GFW. Riddell Fiddles in the Scottish Borders is investigating how other groups operate to inform their own management and way forward.

10. Date of next meeting - Monday 11th April 2016, 6pm, John Wheatley College.