



Registered Charity No: SC029502
Company No: 343670

Minutes of GFW Board Meeting Monday 11th May 2015

Meeting held at 6:00 p.m., John Wheatley Building, Kelvin College Glasgow

Present: Virginia Anderson (Chair) Christine Clark
Ronnie Melrose Finlay Allison
John Hill Nigel Gatherer
Caroline Watson (Administrator) – Minutes

Apologies: Fenella Rennie, Craig Macdonald, Mike Turner, Doreen Semple, Cliff Uney,
Daniel Thorpe

1. Matters Arising from Previous Minutes

Voluntary Arts at GOMA – Katherine Macleod is organising and liaising with Christine. 14 participants confirmed. Christine will take banner and leaflets.

West End Festival – The Open Air Ceilidh has been moved to 14th June.

Creative Scotland – Virginia is progressing.

Board Recruitment/Volunteering – Volunteers will be required for the Ceilidhs and other future events, fundraising raffles etc. It was noted that Senior Tutors take responsibility for directing volunteers and clarifying their role to avoid confusion on event days like the recent open day, and board members/event organisers for social evening like ceilidhs and the Burns supper will organise volunteer tasks on those evenings.

GCVS – Renewal for membership has been received. Benefits of membership were discussed. Craig to check if GCVS provide legal advice, and assistance (or SVO), before committing to membership. Craig would check with Cliff, on benefits.

Photography Project – Craig to update at next meeting.

Tutor Training - see Senior Tutor's Report below

2. Senior Tutors' Report

Nigel updated Board about Monday nights which are busy with a good atmosphere. Regular tutors are being used for substitution which is best for continuity. Young tutors are being used which is good for the classes and GFW.

Virginia noted thanks to Caroline and Craig for smooth running enrolment evenings.

Tutor Training – Senior Tutors have agreed training will take place on the Monday evening after the final class. All tutors invited to attend GFW training and development session. Senior tutors organising the training will be paid for their time. Catering will be supplied. Tutors will be encouraged to advertise events and activities during summer period and promote their abilities and experience on the web site, Facebook etc. as a benefit of being part of the GFW community.

3. Adult Workshop & Away Day - Virginia

After suggestions by members, there was a discussion around a special event/masterclass for adult membership developed by GFW. Agreed there were many classes/events in the traditional music community that should be accessed by memberships but it was felt GFW could do more to encourage members to participate. Links could be created to direct members to what's happening in traditional musical locally and nationally, eg. Link to TSM. Social media could be used more to advertise upcoming events. Nigel to speak with Finlay and Dan about a potential event in autumn 2015.

4. Treasurer's Report – Ronnie Melrose

Ronnie presented the report on income and expenses until the end of April – all board members should have received a copy via email. Outstanding bills will be wages and annual rental bill. Tutor's fee for EYG still to be determined. Virginia to send information on this or last budget if possible, otherwise Craig to provide the costs submitted to the meeting where EYG project was approved (these should be contained in the info re fundraising vs costs circulated by Craig). Ronnie stressed importance of all tutors' fees being paid before the end of current financial year, 31st May 2015. A Board meeting is required to look at fees for the new year, stressing the importance of balancing income and expenditure.

5. AOCB –

Virginia is ordering new business cards for GFW. Confirmed cards will be double-sided and colour. 2000 for £109. £35/hr design fee if required. Expenditure approved.

AGM on Monday 15th June, 6:30 pm, John Wheatley Building. Invitation will be extended to all members via email and a notice placed on the web site and information board. Virginia will supply the notice required by our governance in advance and collate the annual report.