

## GFW AGM Minutes - 4<sup>th</sup> June 2018

Attendees

Apologies

1 Michael Dick welcomed everyone to the meeting

2 Minutes of AGM 2017 were approved

Proposed Janice Ross

Seconded Marie-Therese Allison

3 Annual Report – Full version available on website

Mike summarised and commented on a very comprehensive annual report. Attention was drawn to the increase in student numbers over the year, with term 3 peaking at 438 members, and even though the usual drop was seen between term 3 and 4, the number of students remained constantly above 360 over terms 1,2 and 4.

Thanks were given to the commitment and quality of the tutors we are lucky to have at GFW which obviously encouraged the retention of members throughout the year, as well as the flexibility shown to manage the massive increase in students in February.

Mike also thanked Fenella personally and was indebted to her for a smooth handover of the chair at the beginning of the year. Last but not least Mike thanked Katrina for her great support as administrator and also commented on the work done by Donald in stepping into the role at our busiest time of the year.

4 Treasurers Report

Ronnie reported another good financial year with a positive bank balance over the year.

Online enrolment has improved tracking of membership throughout the year and encouraged members to pay online and early, reducing the number of late or missed payments. This has helped improve accuracy and reduce admin time on membership.

Our biggest saving of the year was on Administration, with Craig leaving the coordinator role and his work being spread across board members who are not paid. We were also fortunate to receive a further Intern grant of £1000 from Creative Scotland.

After 3 years at Kelvin College, we have now seen an increase in annual rent, which still represents excellent value for money, and we also expect to receive photocopying charges this year.

With the increase in students we also invested heavily in new instruments for hire, to match the needs for Accordion, Cello, Guitar and Ukulele classes.

The positive results in the bank balance at year end will allow us to increase Tutor fees by £1 per hour from next year at a full year cost of around £2700. This will be confirmed at the next meeting of the board.

Mike commented that we plan to maintain student fees at the current levels for the next year.

5 Re-election of Directors.

Lorraine Campbell, Susie Johnson and Mike Turner resigned from the Board.

All other members were re-elected as a block.

Marie-Therese Allison was elected to the Board

## 7 A O C B

Lorna Cammock raised the issue of stopping the use of polystyrene cups to encourage people to use their cups. A short debate followed. Rita is pursuing funding which may enable us to offset the cost of more expensive alternatives to polystyrene.

Frank Reid asked for clarification of annual auditors costs, these are included in the Insurance & fees line of the finance report.

Finlay Allison proposed a vote of thanks to the Board.

## 8. Next Board meeting

Monday August 20<sup>th</sup> 18:30 at John Wheatley