



Registered Charity N No: SC029502
Company No: 343670

BOARD MEETING

Minutes of GFW Board Meeting Monday 12 March 2018

**Meeting held at 6pm, Glasgow Kelvin College, East End Campus, John Wheatley Building, 2
Haghill Road, Glasgow, G31 3SR**

Item	Minutes	Action
1	<p>Present</p> <p>Michael Dick (Chair); Mike Turner; Ronnie Melrose; Frank Reid; Rita Warrilow; Susie Johnston; and John Hill.</p> <p>In attendance</p> <p>Finlay Allison, Senior Tutor; Alan Shute, Senior Tutor; Nigel Gatherer, Senior Tutor; Marie Terese Allison; and Donald Higgins – Durnan, (<i>for recording purposes</i>)</p> <p>Apologies</p> <p>Cliff Uney;</p>	

Linda Caren; and
Janice Ross.

2 Minutes of the Previous Meeting held on 21 February 2018

Members reviewed the minute of the previous meeting and confirmed it was an accurate record of the business conducted on 21 February 2018.

3 Matters Arising from Minutes of the Previous Meeting held on 21 February 2018

There were no matters arising from the minutes of the previous meeting.

4 Senior Tutors' Update

F Allison provided members with an update from the Senior Tutors. He reported that he had piloted a *Very Slow Repertoire* session with the first session taking place on Wednesday 7 March with 11 members present.

N Gatherer reported concerns with attendance levels in certain classes held on a Monday evening. Discussion followed with possible reasons for the reduction in attendance and possible improvement measures. Members agreed that consideration should be given to obtaining student feedback such as the use of questionnaires in future. A Shute agreed to investigate and feedback to the Board.

AS

Members also discussed class sizes and enrolment numbers with R Melrose reporting an increase in enrolments on previous years.

F Allison informed members that due to the adverse weather conditions the Strathmore session had been reorganised.

5 Annual Events Calendar

Members reviewed and discussed the Annual Events Calendar in detail.

M Dick highlighted that details of the Very Slow Session at Siempre Bicycle Café had the date and time missing on the Website. R Melrose confirmed that the details appeared on the news page of the website and further explained how to access the details via sub menus.

1. Central Station Event

R Warrilow provided members with an update with the progress in organising this event. R Warrilow informed members that 19 May 2018 was provisionally being held.

2. West End Festival / Kelvingrove Outdoor Ceilidh

Members proposed the 17 June 2018 as a suitable date for this event. M Dick highlighted that support would be required for tasks such as organising publicity, fundraising etc.

3. Jamie Laval

MT Allison informed members that a GFW member had volunteered to lead on the organisation of this event. M Dick suggested a sub group be established to explore options. Members agreed M Dick, MT Allison and F Allison would liaise further and feedback to the Board.

MD/MTA
/FA

4. Big Tartan Ceilidh

Members discussed the implications surrounding the timing of this event and agreed that week commencing 15 October 2018 would be suitable. MT Allison agreed to liaise with Strathclyde University as a possible venue option and to gauge costs and feedback to the Board.

MTA

M Dick requested members to consider a future Christmas Event allowing Tutors the opportunity to sell CDs etc. and also an event to be held in the fourth term. Members were in favour of the idea and A Shute agreed to oversee.

AS

6 Family Ceilidh

Members discussed the option of having a Family Ceilidh and agreed that potential dates would be week commencing 21 May 2018 or 4

June 2018. It was agreed that D Thorpe and F Allison would progress with arrangements and D Higgins – Durnan liaise with Glasgow University as a venue option. DT/FA
DHD

7 Central Station Update

Members discussed this event as part of Item 05 – Annual Events Calendar.

8 Ivan McKee, MSP – Visit Arrangements

Members discussed the potential visit of Ivan McKee, MSP to the GFW. Members agreed that an itinerary would be prepared in advance and as a courtesy, the College Principal be made aware of the visit in advance. Potential dates for the visits in May were suggested (week commencing 14th or 21st). MT Allison agreed to progress with possible publicity / reporting arrangements when date agreed. DHD

9 Finance Report

R Melrose provided members with a snap shot of the GFW Finances for information, and informed members that finances remained favourable.

10 Sustainability – Environmentally Friendly Cups

R Warrilow shared the samples provided with members. Members discussed the costs involved and agreed that discussion with the Colleges’ Sustainability Officer should take place before making a decision. The Chair requested D Higgins – Durnan to liaise with the College and arrange a suitable meeting date. DHD/RW
/MD

11 AOCB

MT Allison requested Tea Monitors during the break to manage the new queuing system.

12 Issues Surrounding Cancellation of Classes – Wednesday 28 February 2018

Members discussed the issues surrounding the cancellation of classes

in considerable detail. Members were keen to ensure that GFW members were not disadvantaged in any way and agreed that an event or additional class at the end of term four should be provided. This would probably take the form of a slow session. This will be intimated during the fourth term. The Chair also advised that a policy to address this issue should it occur in the future would be developed. Members also agreed a discretionary payment would be made payable to Tutors who were due to deliver classes on 28 February 2018 on the submission of an appropriate invoice.

13 **Date of Next Meeting**
Wednesday 25 April 2018