



Registered Charity N No: SC029502
Company No: 343670

BOARD MEETING

Minutes of GFW Board Meeting Monday 15 January 2018

Meeting held at 6pm, John Wheatley Building, Kevin College Glasgow

Present:

Fenella Rennie

Mike Dick

Cliff Uney

Rita Warrilow

Marie Therese Allison

Alan Shute

Katrina MacLeod (Administrator)

Ronnie Melrose

Finlay Allison

Mike Turner

John Hill

Apologies: Susie Johnson, Linda Caran, Janice Ross

1. **Matters Arising**

All matters arising were on the agenda

2. **Senior tutor liaison**

Finlay described the extensive amount of work involved in supporting GFW and ensuring everything happens. The current setup leaves too large a burden of this work on the shoulders of the senior tutors. Finlay requested that the Board create an events calendar and decide six months in advance what events GFW will organise. Each of these events should have a defined coordinating board member. In addition to this, there are many small tasks that board members can carry out and more should be done to ensure that everyone helps in some way.

Fenella agreed that the Chair has an important role in liaising between the senior tutors who know what needs to be done and the board who can help implement it all. Communication is vital.

Alan will coordinate a list of possible sub tutors. This list will be based on tutors GFW has previously employed and will be added to as new contacts become apparent. Having the list should make the task of finding sub tutors easier and do-able by anyone with access to the list.

3. Celtic Connections

Alan reported that the precise stand location within the Concert Hall may alter at the last minute but otherwise all is in place. Mike reported that he has the rota lists and will be on standby to organise any last minute substitute volunteers. Ronnie reported that he has new photographs for the boards and that information has been updated.

4. Admin post and bank

The Board expressed their thanks to Katrina for her hard work over the last 18 months. The post has been advertised on the GFW website and on social media with a closing date of 26 January. There may be a potential problem with enabling the new administrator to do online banking. Previous experience has been fraught with difficulties and has taken many months to sort out.

5. Burns Supper

It was agreed that there is not enough time to organise and promote the Burns supper if it is held around the 25th of January. Alan agreed to speak to The Islay Inn to find out if a Burns Supper could be held later in February. Finlay's idea of an events calendar was again discussed along with the value of knowing months in advance what events are to be organised.

6. Finance report

Ronnie reported that the GFW finances continue to be healthy, with a bank balance roughly at the same level as the same time last year.

7. Glasgow European Cultural Fund

It was agreed that the Board would not have enough time to put forward an application by the closing date at the end of January.

8. Big Tartan Ceilidh

Rita reported that the event in November had been a resounding success. Jack did a fantastic job keeping everything going through the evening, John Carmichael led the band brilliantly and also enabled the GFW student band to play. The event made a profit of £933, mainly due the very low cost of the venue and the kind donation of food by Mr Boyd Tunnock. Feedback from those attending was they would be keen to see this become an annual event.

The Board discussed running a ceilidh again and what location to use. Rita expressed an interest in being the main coordinator. It was agreed this should be included in the annual plan of events.

9. Xmas dinner

The numbers attending were slightly down compared to previous years, but nevertheless was an enjoyable evening. The Islay kindly donated prizes for the raffle and so contributed to the success of the event.

10. AOCB

The proposed events calendar once agreed would be on the website and the notice board.

Paper cups form a large part of waste produced on class nights. GFW needs to ensure Glasgow Kelvin College recycling policy is followed.

There was a question about the age profile of the membership. Ronnie agreed to circulate details. There is a continuing problem of trying to attract junior students, perhaps a social media campaign is needed to change this. However the adult membership is expanding. Already there are 31 new registrations for term 3.

The extra cupboard for instruments has been asked for and is to be followed up.

11. Date of next meeting

The next meeting will be on Wednesday 21 February 2018 at 6pm.